

## **This information contains**

**Explanatory notes on the search form**

**International classification of goods and services for the registration of trademarks**

We kindly ask you to read these explanatory notes carefully before completing the forms.

For further information, please contact our Information Centre via +31 70 349 12 42.

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2591 XR The Hague

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Tel +31 70 349 11 11  
Website [www.boip.int](http://www.boip.int)  
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### Bank accounts

#### *in the Netherlands*

- bank account ABN AMRO  
IBAN NL68 ABNA 0240 0367 00  
BIC: ABNA NL2A

#### *in Belgium*

- bank account BNP Paribas Fortis  
IBAN BE24 0014 3183 0538  
BIC: GEBA BEBB

#### *in Luxembourg*

- bank account BGL BNP Paribas  
IBAN LU50 0030 0556 7430 0000  
BIC: BGLL LULL

## Explanatory notes on the search form

The explanatory notes on the search form are numbered in the same way as the items on the form.

### 1 Your references

State your own reference or own file number here. BOIP will use this reference in all correspondence.

The contact is the person within your organisation applying for the search and providing additional information if necessary.

### 2 Bank details

Please state your bank account number in case we need to refund.

### 3 Applicant

Please state your name and full address.

### 4 Representative

Representatives or lawyers specialised in IP are kindly asked to state their details. They advise on trademark protection, and can deal with all formalities for the applicant. More information on the services of representatives and a list of addresses can be found on the website of the professional association for trademark agents in the Benelux, the 'BMM' ([www.bmm.nl](http://www.bmm.nl), [www.bmm.be](http://www.bmm.be) or [www.bmm.lu](http://www.bmm.lu)). If you use the services of a representative, he/she must have a residential or business address in the EU or EEA.

### 5 Type of trademark

#### **Word marks**

A word mark consists of a letter/ letters or a digit/ digits or combination of letter(s) and digit(s).

#### **Figurative marks**

A figurative mark may be only figurative, so without letters and/or digits, or it can consist of a combination of a logo and letters and/or digits. A figurative mark may also consist of a word in a specific letter.

#### **What is a trademark? - Assessment on absolute grounds**

When you want to apply for a trademark after the search, please take note of the following information. A trademark has to be distinctive. The examiner therefor assesses the trademark during the application procedure on 'absolute grounds'. BOIP is obliged to refuse trademarks in certain cases. We will not register the trademark if:

- 1 The trademark is descriptive or lacks distinctive character. For example, the trademark BIOMILD will be refused as a trademark for a type of yoghurt as it consists solely of words that describe characteristics of this product (BIOlogical and MILD in flavour) and the combination of words does not make the mark as a whole distinctive.
- 2 The trademark is deceptive. For example, an application for tea while the word 'coffee' is clearly legible in the logo.
- 3 The mark consists of a flag or an emblem, protected under the Paris Convention. For example, the blue flag with yellow stars forming a circle of the European Union.
- 4 The trademark is contrary to morality or public order.

Please note that the assessment on 'absolute grounds' is not carried out in the search.

Would you like to know more about this? You can find more information on our website [www.boip.int](http://www.boip.int) under 'Trademarks' and under 'What can not be a trademark?'. You can also contact our Information Centre.

## Explanatory notes on the search form

### 6 Other trademarks

Other trademarks are:

- a graphic representation (a musical stave) of a sound (sound mark)
- a three-dimensional representation of a shape (shape mark)
- a trademark simply consisting of one or more colours (colour mark)
- any other type of trademark not mentioned here.

This question is optional and you only need to answer it if your trademark is one of the trademark types mentioned above. We advise you to contact us if you are not sure.

### 7 Colours

Please fill in if your logo contains colour(s). The colour(s) must be mentioned in words.

### 8 Representation of the trademark

#### **Word marks**

In case of a word mark, fill in the trademark in the appropriate box, using block letters.

#### **Figurative marks**

In case of a figurative mark, add a representation of the logo to the appropriate box. The representation must be of sufficient quality to allow electronic processing (scanning). The representation must be a (photo)graphic image of professional quality on matte paper with a rectangular or square format. The required size of the representation - not the paper itself - is between 15 x 15 mm and 8 x 8 cm. All elements of the trademark must be clear.

If you submit a search for a figurative mark by fax, all aspects of the trademark must be clear.

### 9 Class numbers and the description of goods (products) and/or services

Please specify the goods (products) and/or services that apply to the trademark. Goods (products) and services are classified according to an international standard also referred to as the Nice Classification. This classification consists of 45 classes (categories).

Mention the class numbers for the search and describe the specific goods (products) and services within each class. You can do so in two ways:

- 1 Use the standard class numbers and standard description, as mentioned in the attachment. For example:  
CI 35 Advertising; business management; business administration; office functions.
- 2 Use the standard class numbers and provide your own description of the goods (products) and/or services.  
For example:  
CI 35 Advertising and advertising consultancy; advertisement design; technical consulting services for advertising campaigns; management of commercial affairs; market research and consultancy; marketing and marketing consultancy services; development, elaboration and implementation of advertising campaigns and other promotional activities and projects.

If your goods (products) and/or services are classified in more than three classes, you will be required to pay a supplementary fee for each additional class.

## Explanatory notes on the search form

### 10 Fees

Basic fee: € 157, supplementary fee for each class after the third: € 21. The fees are exempt from VAT.

We will send you a statement of the fees due within a few days after receiving your search form. This statement will contain a payment reference. Using this payment reference will expedite the administrative processing of your payment. If you have not received the statement of the fees due within two weeks, please contact us. Prompt payment will expedite the processing of your search.

### 11 Payment

You can pay by transferring the total sum to one of the following bank accounts:

in the Netherlands

- bank account IBAN NL68 ABNA 0240 0367 00 BIC: ABNA NL2A (ABN AMRO)

in Belgium

- bank account IBAN BE24 0014 3183 0538 BIC: GEBA BEBB (BNP Paribas Fortis)

in Luxembourg

- bank account IBAN LU50 0030 0556 7430 0000 BIC: BGLL LULL (BGL BNP Paribas)

Direct debit from a bank account is not possible. You cannot pay by cheque. If you have a current account at BOIP, you may request to debit the fees from your current account. In that case, check the box and fill in the (four-digit) number of your current account. If you do not have a current account but would like to apply for one, please contact us via our website [www.boip.int](http://www.boip.int).

### 12 Attachments

State the number and type of attachments (e.g. the additional copies of the logo).

It is important that you state the name and the reference or file number that you entered at question 1 on all attachments. If the form does not provide sufficient space to specify the various goods (products) and services, you may also send this information in the form of an attachment. If this is the case, we recommend that you refer to this attachment under section 9.

### 13 Signature

State the name of the person responsible for signing the search form. If the applicant is an organisation, state the position (capacity) of the signatory. The form must be signed and dated.

## Explanatory notes on the search form

### **Sending the form**

You can send the search form to BOIP with the contact form on our website ([www.boip.int](http://www.boip.int)) or by regular mail:

#### **Benelux Office for Intellectual Property**

P.O. Box 90404  
NL-2509 LK The Hague  
The Netherlands  
Tel.: +31 70 349 11 11

Visiting address:

Bordewijklaan 15  
2591 XR The Hague

Open Monday to Friday, 10 AM to 12 AM and 2 PM to 4 PM

## International classification of goods and services for the purpose of the registration of marks

### GOODS

- CI 1 Chemicals used in industry, science and photography, as well as in agriculture, horticulture and forestry; unprocessed artificial resins, unprocessed plastics; manures; fire extinguishing compositions; tempering and soldering preparations; chemical substances for preserving foodstuffs; tanning substances; adhesives used in industry.
- CI 2 Paints, varnishes, lacquers; preservatives against rust and against deterioration of wood; colorants; mordants; raw natural resins; metals in foil and powder form for painters, decorators, printers and artists.
- CI 3 Bleaching preparations and other substances for laundry use; cleaning, polishing, scouring and abrasive preparations; soaps; perfumery, essential oils, cosmetics, hair lotions; dentifrices.
- CI 4 Industrial oils and greases; lubricants; dust absorbing, wetting and binding compositions; fuels (including motor spirit) and illuminants; candles and wicks for lighting.
- CI 5 Pharmaceutical and veterinary preparations; sanitary preparations for medical purposes; dietetic food and substances adapted for medical or veterinary use, food for babies; dietary supplements for humans and animals; plasters, materials for dressings; material for stopping teeth, dental wax; disinfectants; preparations for destroying vermin; fungicides, herbicides.
- CI 6 Common metals and their alloys; metal building materials; transportable buildings of metal; materials of metal for railway tracks; non-electric cables and wires of common metal; ironmongery, small items of metal hardware; pipes and tubes of metal; safes; goods of common metal not included in other classes; ores.
- CI 7 Machines and machine tools; motors and engines (except for land vehicles); machine coupling and transmission components (except for land vehicles); agricultural implements other than hand-operated; incubators for eggs; automatic vending machines.
- CI 8 Hand tools and implements (hand-operated); cutlery; side arms; razors.
- CI 9 Scientific, nautical, surveying, photographic, cinematographic, optical, weighing, measuring, signalling, checking (supervision), life-saving and teaching apparatus and instruments; apparatus and instruments for conducting, switching, transforming, accumulating, regulating or controlling electricity; apparatus for recording, transmission or reproduction of sound or images; magnetic data carriers, recording discs; compact discs, DVDs and other digital recording media; mechanisms for coin-operated apparatus; cash registers, calculating machines, data processing equipment, computers; computer software; fire-extinguishing apparatus.
- CI 10 Surgical, medical, dental and veterinary apparatus and instruments, artificial limbs, eyes and teeth; orthopedic articles; suture materials.
- CI 11 Apparatus for lighting, heating, steam generating, cooking, refrigerating, drying, ventilating, water supply and sanitary purposes.
- CI 12 Vehicles; apparatus for locomotion by land, air or water.
- CI 13 Firearms; ammunition and projectiles; explosives; fireworks.
- CI 14 Precious metals and their alloys and goods in precious metals or coated therewith, not included in other classes; jewellery, precious stones; horological and chronometric instruments.
- CI 15 Musical instruments.
- CI 16 Paper, cardboard and goods made from these materials, not included in other classes; printed matter; bookbinding material; photographs; stationery; adhesives for stationery or household purposes; artists' materials; paint brushes; typewriters and office requisites (except furniture); instructional and teaching material (except apparatus); plastic materials for packaging (not included in other classes); printers' type; printing blocks.
- CI 17 Rubber, gutta-percha, gum, asbestos, mica and goods made from these materials and not included in other classes; plastics in extruded form for use in manufacture; packing, stopping and insulating materials; flexible pipes, not of metal.
- CI 18 Leather and imitations of leather, and goods made of these materials and not included in other classes; animal skins, hides; trunks and travelling bags; umbrellas and parasols; walking sticks; whips, harness and saddlery.
- CI 19 Building materials (non-metallic); non-metallic rigid pipes for building; asphalt, pitch and bitumen; non-metallic transportable buildings; monuments, not of metal.

**International classification of  
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- CI 20 Furniture, mirrors, picture frames; goods (not included in other classes) of wood, cork, reed, cane, wicker, horn, bone, ivory, whalebone, shell, amber, mother-of-pearl, meerschaum and substitutes for all these materials, or of plastics.
- CI 21 Household or kitchen utensils and containers; combs and sponges; brushes (except paint brushes); brush-making materials; articles for cleaning purposes; steelwool; unworked or semi-worked glass (except glass used in building); glassware, porcelain and earthenware not included in other classes.
- CI 22 Ropes, string, nets, tents, awnings, tarpaulins, sails, sacks and bags (not included in other classes); padding and stuffing materials (except of rubber or plastics); raw fibrous textile materials.
- CI 23 Yarns and threads, for textile use.
- CI 24 Textiles and textile goods, not included in other classes; bed covers; table covers.
- CI 25 Clothing, footwear, headgear.
- CI 26 Lace and embroidery, ribbons and braid; buttons, hooks and eyes, pins and needles; artificial flowers.
- CI 27 Carpets, rugs, mats and matting, linoleum and other materials for covering existing floors; wall hangings (non-textile).
- CI 28 Games and playthings; gymnastic and sporting articles not included in other classes; decorations for Christmas trees.
- CI 29 Meat, fish, poultry and game; meat extracts; preserved, frozen, dried and cooked fruits and vegetables; jellies, jams, compotes; eggs, milk and milk products; edible oils and fats.
- CI 30 Coffee, tea, cocoa and artificial coffee; rice; tapioca and sago; flour and preparations made from cereals; bread, pastry and confectionery; ices; sugar, honey, treacle; yeast, baking-powder; salt; mustard; vinegar, sauces (condiments); spices; ice.
- CI 31 Grains and agricultural, horticultural and forestry products not included in other classes; live animals; fresh fruits and vegetables; seeds; natural plants and flowers; foodstuffs for animals; malt.
- CI 32 Beers; mineral and aerated waters and other non-alcoholic beverages; fruit beverages and fruit juices; syrups and other preparations for making beverages.
- CI 33 Alcoholic beverages (except beers).
- CI 34 Tobacco; smokers' articles; matches.

**SERVICES**

- CI 35 Advertising; business management; business administration; office functions.
- CI 36 Insurance; financial affairs; monetary affairs; real estate affairs.
- CI 37 Building construction; repair; installation services.
- CI 38 Telecommunications.
- CI 39 Transport; packaging and storage of goods; travel arrangement.
- CI 40 Treatment of materials.
- CI 41 Education; providing of training; entertainment; sporting and cultural activities.
- CI 42 Scientific and technological services and research and design relating thereto; industrial analysis and research services; design and development of computer hardware and software.
- CI 43 Services for providing food and drink; temporary accomodation.
- CI 44 Medical services; veterinary services; hygienic and beauty care for human beings or animals; agriculture, horticulture and forestry services.
- CI 45 Legal services; security services for the protection of property and individuals; personal and social services rendered by others to meet the needs of individuals.